



**Chautauqua, Cattaraugus, Allegany & Steuben Counties**

# **Southern Tier Extension Railroad Authority**

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779  
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**"This institution is an equal opportunity organization"**  
**John Margeson, Chairman**

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## **STERA Audit Committee**

### **Notice of Upcoming Meeting**

**Date:** Monday, March 8, 2011  
**Time:** 9:00 AM – 9:30 AM  
**Place:** Southern Tier West Planning and Development Board Small Conference Room  
Center for Regional Excellence  
4039 Route 219  
Salamanca, New York

### **Agenda**

- 1. Roll Call and Introduction of Those Present**
- 2. Reading and Approval of the Minutes of the Previous Meetings**
  - A. February 16, 2010 Audit Committee Meeting
  - B. May 17, 2010 Audit Committee Meeting
- 3. Unfinished Business**
- 4. New Business**
  - A. Review of Contract for Auditing Services for year ending December 31, 2010
  - B. Review of Audit and Management Letter for year ending December 31, 2010
  - C. Audit Committee Membership and New Member Orientation
  - D. Self-Evaluation Report for year ending December 31, 2010
  - E. Audit Committee Report on Review of Audit Committee Charter
  - F. Assessment of the Effectiveness of Internal Controls for year ending December 31, 2010
  - G. Other Business
- 5. Next Meeting Date and Agenda for Next Meeting**
- 6. Adjournment**

Please contact STERA Corporate Secretary Tom Barnes at 716-945-5301 or [tbarnes@southerntierwest.org](mailto:tbarnes@southerntierwest.org) to indicate whether or not you will be able to attend.