



Chautauqua, Cattaraugus, Allegany & Steuben Counties

Southern Tier Extension Railroad Authority

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779
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"This institution is an equal opportunity organization"
John Margeson, Chairman

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STERA Executive Committee

Notice of Upcoming Meeting

Date: Wednesday, March 30, 2011
Time: 10:00 AM

Note: The Audit Committee meets at 9:30 AM, immediately prior to the Executive Committee meeting. During the Audit Committee meeting, the auditor will be present to present the audit and take questions – the Chairman requests that all Executive Committee members be present at 9:30 AM to participate in the audit presentation.

Place: Southern Tier West Planning and Development Board Small Conference Room
Center for Regional Excellence
4039 Route 219
Salamanca, New York

Agenda

- 1. Roll Call and Introduction of Those Present**
- 2. Reading and Approval of the Minutes of March 30, 2010 Meeting**
- 3. Unfinished Business**
 - A. Review of Audit, Management Letter, and Deficiencies Letter for year ending December 31, 2010
 - B. Review of Annual Report for year ending December 31, 2010
 - C. Assessment of the Effectiveness of Internal Controls for year ending December 31, 2010
 - D. Executive Committee Self-Evaluation Report for the year ending December 31, 2010
 - E. Revision of Audit Committee Charter
 - F. Other Business
- 4. New Business**
- 5. Next Meeting Date and Agenda for Next Meeting**
- 6. Adjournment**

Please contact STERA Corporate Secretary Tom Barnes at 716-945-5301 or tbarnes@southerntierwest.org to indicate whether or not you will be able to attend.