



Chautauqua, Cattaraugus, Allegany and Steuben Counties

Southern Tier Extension Railroad Authority

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779
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“This institution is an equal opportunity organization”

Frank “Jay” Gould, Chairman
Richard Zink, Chief Executive Officer

Minutes of STERA Governance Committee Meeting

June 13, 2022

The Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:15 AM on June 13, 2022 in the Conference Room in the office of the Southern Tier West Regional Planning and Development Board in the Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York, and also via Zoom. The following persons were in attendance:

Committee Members In Attendance

Jeff Gray
Keri Kerper
Jerry Scott

Representing

Chautauqua County
Cattaraugus County
Southern Tier West

Committee Members Not In Attendance

Steve Havey, Chairman
Vacancy

Representing

Allegany County
Steuben County

Others Attending

Thomas Barnes
Kim LaMendola

Representing

STERA Corporate Secretary
Southern Tier West RPDB

1. Call to Order and Introduction of Those Present

In the absence of Committee Chairman Steve Havey, Acting Chairman Jerry Scott called the meeting to order at 9:00 AM. He noted the presence of a quorum for the meeting.

2. Reading and Approval of the Minutes of the Previous Meeting

The Committee approved the minutes of the prior meeting, held March 21, 2022 (Kerper, Gray, passing unanimously).

Unfinished Business

There was no unfinished business.

New Business

3. Review of Financial Disclosure and Ethics Report

The Committee reviewed and discussed the Financial Disclosure and Ethics Report, prepared for the year ending December 31, 2021, and adopted a resolution approving the report and recommending that the Board should approve the report (Scott, Kerper, passing unanimously). The report indicated that there does not appear to be any financial issues or ethical issues arising from STERA operations and/or as indicated by the Ethics Forms (financial disclosure forms) submitted by STERA Board members and STERA Corporate Officers to the Cattaraugus County Attorney's Office by April 30, 2022 that would indicate that any STERA Board members or STERA Corporate Officers might be in a situation of actual or potential conflict of interest or where their independent judgment in the exercise of his duties for STERA may be impaired. Several members were late in submitting the form to the Cattaraugus County Attorney's Office; next year, STERA will endeavor to have all forms submitted in a timely fashion.

4. Other New Business

There was no other new business.

5. Public Comment

There was no public comment.

6. Next Meeting Date and Agenda for Next Meeting

If needed, the Governance Committee will next meet on October 17, 2022 at 9:00 AM.

7. Adjournment

The Committee adjourned at 9:13 AM (Scott, Gray, passing unanimously).

I certify that this is an accurate summary of the meeting of the Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority held on the date indicated above.

Name: *Thomas M. Barnes*

Office: Secretary

Date: June 13, 2022