



Chautauqua, Cattaraugus, Allegany and Steuben Counties

Southern Tier Extension Railroad Authority

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779

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“This institution is an equal opportunity organization”

Frank “Jay” Gould, Chairman
Richard Zink, Chief Executive Officer

Minutes of Special Board of Director Meeting

January 15, 2021

The Board of Directors of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:30 AM on January 15, 2021 via Zoom. The following persons were in attendance:

Board Members In Attendance

John Carbone
Rich Dixon
Jay Gould
Jeff Gray
James Griffin
Brooke Harris
Robert Keis
John Malter
Earl McElfresh
Jerry Scott

Representing

Steuben County
Chautauqua County
Chautauqua County
Chautauqua County
Steuben County
Allegany County
Southern Tier West RPDB
Steuben County
Cattaraugus County
Allegany County

Board Members Not In Attendance

Richard Cousins
Steve Havey
Vacant
Vacant

Representing

Cattaraugus County
Allegany County
Cattaraugus County
Seneca Nation of Indians

Others Attending

Thomas Barnes
Jeff Bauman
Kylie McLaughlin
Richard Zink

Representing

STERA Secretary
WNYP RR
WNYP RR
STERA CEO

1. Call to Order and Introduction of Those Present

Recognizing a quorum, Chairman Jay Gould called the meeting to order at 9:32 AM. Introductions were made of those present.

2. Reading and Approval of the Minutes of the December 7, 2020 Meeting

The Board adopted a resolution approving the minutes of the December 7, 2020 Board Meeting (McElfresh, Dixon, passing unanimously).

3. Unfinished Business

A. NYS DOT PFRAP Track and Bridge Rehabilitation Project (Southern Tier Extension Line and Buffalo Line)

The administrative law judge is scheduled to continue the process in the spring.

B. Other Unfinished Business

There was no other unfinished business.

4. New Business

A. Auditor Contract

STERA has reached the end of its multi-year audit services contract. After discussion regarding auditor rotation, the Board adopted a resolution authorizing engaging Ed Bysiek for 5 years of audit services at \$3,000 per year (Griffin, Dixon, passing unanimously).

B. RONY Membership

The Board adopted a resolution authorizing paying RONY \$1,050 for the annual membership (Harris, McElfresh, passing unanimously).

C. Construction Administration Fee

The Board adopted a resolution authorizing paying Southern Tier West \$610.66 and \$4,535.24 for the 2% administrative fee (Scott, Dixon, passing unanimously).

D. Other New Business

There was no other new business.

5. Public Comment

There was no public comment. Mr. Barnes noted that in STERA's press release to the media announcing the meeting, it was noted that the public could attend the Zoom meeting, and it indicated the method for contacting STERA to obtain Zoom meeting info for the meeting.

6. Next Meeting Date and Agenda for Next Meeting

The Board next regular meeting will be held on March 15, 2021. STERA will communicate dates for the June, October, and December regular scheduled meetings for 2021 in a subsequent email communication.

7. Adjournment

The meeting adjourned at 9:42 AM (McElfresh, Keis, passing unanimously).

I certify that this is an accurate summary of the meeting of the Board of Directors of the Chautauqua, Cattaraugus, Allegany, and Steuben Southern Tier Extension Railroad Authority held on the date indicated above.

Name: Thomas M. Barnes

Office: Secretary

Date: January 15, 2021